

Direct Deposit Option to be Available to AMO Members for Vacation Benefits, Effective March 2009

Effective March 2009, AMO Vacation Plan participants will be able to complete a Direct Deposit Application form, which will provide authorization to deposit vacation benefit checks directly into a bank account specified by each participant. This form will be kept on file and all future vacation applications will be processed via direct deposit payment. Your benefit check will be sent directly to the bank you specify and an Explanation of Benefits will be sent to the address you have on file (this includes walk-in applicants). If you have direct deposit on file, once the application process is completed (up to five business days), your check will be deposited into your account within 48 hours. Please be aware that if your banking information changes at any time you will need to complete a new Direct Deposit Application so we can update our records and process your payment accurately. Once you authorize direct deposit, this will be your primary method of payment.